



Ordinary Council Meeting

Agenda

18 March 2021

**Notice is hereby given in accordance with the provisions of the
Local Government Act 1993 that an
Ordinary Meeting of Warrumbungle Shire Council
will be held in the Council Chambers, John Street,
Coonabarabran
on Thursday, 18 March 2021 commencing at 5:00 pm.**

Mayor: Cr Ambrose Doolan

Councillors: Kodi Brady
Anne-Louise Capel
Fred Clancy
Wendy Hill
Aniello Iannuzzi (Deputy Mayor)
Ray Lewis
Peter Shinton
Denis Todd

Please note:

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Council's Vision Excellence in Local Government

Mission Statement

We will provide:

- Quality, cost effective services that will enhance our community's lifestyle, environment, opportunity and prosperity.
- Infrastructure and services which meet the social and economic needs and aspirations of the community now and in the future.
- Effective leadership and good governance, by encouraging teamwork, through a dedicated responsible well trained workforce.

Values

- ✓ **Honesty**
Frank and open discussion, taking responsibility for our actions
- ✓ **Integrity**
Behaving in accordance with our values
- ✓ **Fairness**
Consideration of the facts and a commitment to two way communication
- ✓ **Compassion**
Working for the benefit and care of our community and the natural environment
- ✓ **Respect**
To ourselves, colleagues, the organisation and the community, listening actively and responding truthfully
- ✓ **Transparency**
Open and honest interactions with each other and our community
- ✓ **Passion**
Achievement of activities with energy, enthusiasm and pride
- ✓ **Trust**
Striving to be dependable, reliable and delivering outcomes in a spirit of goodwill
- ✓ **Opportunity**
To be an enviable workplace creating pathways for staff development

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AGENDA

ACKNOWLEDGEMENT OF COUNTRY – Council acknowledges the Traditional Custodians of the Land at which the meeting is held and pays its respects to Elders both past and present and extends that respect to other Aboriginal people who are present.

Turn Off Mobile Phones

Audio Recording of Council Meetings

Apologies/Leave of Absence

Confirmation of Minutes

18 February 2021

Disclosure of Interest

Pecuniary Interest

Non Pecuniary Conflict of Interest

Mayoral Minute/s

Delegate Report/s

Reports of Committees

Reports to Council

Notices of Motion/Questions with Notice/Rescission Motions

Reports to be considered in Closed Council

Conclusion

.....
ROGER BAILEY
GENERAL MANAGER

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Item 1 Mayoral Minute – Mayors Log of Activity, Kilometres Travelled and Expenses from 9 February 2021 to 10 March 2021

MAYORAL MINUTE - MAYORS ACTIVITY

<u>Date</u>	<u>Type</u>	<u>In/Out</u>	<u>Activity</u>
11-Feb	Email	In	Cr Capel - concerns Dunedoo cemetery
		In	Cr Capel - Bowen Oval
15-Feb	Email	In	GM - Section 430 Report
	Email	In	Cr Brady - letter from concerned ratepayer
16-Feb	Email	In	Invitation - 2021 Western Division Conference
17-Feb	Letter	In	Local Government Remuneration Tribunal
	Email	In	Cr Iannuzzi as a ratepayer - commercial recycling
18-Feb	Meeting	Attended	GM and Deputy Mayor
	Meeting	Chaired	February Council Meeting
	Email	In	Cr Capel - public forums at Council meetings
	Email	In	Graeme Fleming - GM Review
	Email	In	Ratepayer - concerned with Coinda road conditions
19-Feb	Email	In	Cr Capel - GM Review
21-Feb	Email	In	Cr Lewis and Cr Brady - Recession Motion Timor Dam
	Email	In	GM - GM Review
22-Feb	Email	In	GM - road conditions Napier Lane
	Email	In	Cr Capel - GM Review
	Email	In	Secretary Country Mayors - Agenda for meeting next week
	Meeting	Attended	GM Performance Review
23-Feb	Email	In	GM - Binnaway Multipurpose Arena
	Email	In	Cr Capel - letter of support re arts funding
	Email	In	Ratepayer - water concerns
24-Feb	Email	In	Coonamble Shire Council, Mayor Karanouh
	Email	In	GM - letter to Sam Faraway re Newell Highway
	Email	In	GM - letter of support re mice plague
	Meeting	Attended	JO Meeting in Narromine
25-Feb	Email	In	Deputy Mayor - Recession Motion
	Email	In	GM - invitation to join Murray Darling Association
	Meeting	Attended	Acting Inspector of Police, GM and Deputy Mayor
26-Feb	Email	In	GM - water supplies
28-Feb	Email	In	GM - Coolah Historical Society
1-Mar	Email	In	Cr Capel - health meeting
2-Mar	Letter	In	Spinal Life Australia
	Email	In	Ratepayer - asset management plan
	Email	In	GM - DA concerns
	Email	In	GM - health meeting
	Email	In	Ratepayer - Crystal Kingdom
	Email	In	GM - health meeting
	Email	Out	Ratepayer - Crystal Kingdom
4-Mar	Email	In	Patricio Munoz - Inland Rail
	Email	In	GM - Coona Times

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	Email	In	Cooinda GM - Water bill concerns
5-Mar	Phone Call	In	GM - Country Mayors, Inland Rail
	Phone Call	Out	GM - Internal Audit Meeting
	Email	In	GM - roadworks
	Email	In	Paul Nankiville - Internal Audit
	Email	In	Ratepayer - road concerns
6-Mar	Phone Call	In	GM - Section 430 response, health meeting
	Email	In	GM - submission to OLG
7-Mar	Phone Call	In	Director Corporate Services - Internal Audit
8-Mar	Phone Call	In	GM - health meeting, Section 430 Report
	Phone Call	In	Cr Todd - Inland Rail
	Phone Call	In	Cr Lewis - governance, health meeting
	Phone Call	In	GM - health meeting
	Phone Call	Out	Cr Iannuzzi - health meeting
	Email	In	Mayor Narromine - JO deliberations
	Email	In	GM - health meeting
	Email	In	Secretary Country Mayors - meeting minutes
	Email	In	Director Corporate Services - Internal Audit
	Meeting	Attended	Community Meeting in Dunedoo on health
9-Mar	Phone Call	In	ABC Dubbo Interview health
	Phone Call	In	EA GM - Dunedoo Diary - health
	Phone Call	In	Roy Butler - health and meeting re river
	Phone Call	Out	GM - health - interviews
	Phone Call	Out	Coolah Diary - health
	Phone Call	In	Cr Todd - Broken Hill meeting
	Phone Call	In	Coona Times - Inland Rail
	Meeting	Attended	Roy Butler - Timor Dam, river rejuvenation, inland rail, disability access
	Email	In	Ratepayer - Binnaway Showground toilets
	Email	In	Visitor to Shire - VIC complaint
10-Mar	Phone Call	In	ABC Dubbo interview health

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Date of Journey		Purpose of Journey	Odometer		KM Travelled
Start Date	End Date		Start	Finish	
9-Feb	9-Feb	Coonabarabran office - meeting with ratepayer	4056	4090	34
9-Feb	9-Feb	Mullaley - meeting re roads	4090	4226	136
17-Feb	17-Feb	Meeting ratepayer - Dunedoo health	4226	4456	230
18-Feb	18-Feb	Coonabarabran - meeting with GM and Deputy Mayor	4456	4491	35
18-Feb	18-Feb	Coonabarabran Council Meeting	4491	4526	35
22-Feb	22-Feb	Coonabarabran - GM Performance Review	4526	4561	35
24-Feb	24-Feb	Coonabarabran - travel to JO Meeting with GM	4561	4596	35
25-Feb	25-Feb	Coonabarabran -meeting with Police Inspector	4596	4631	35
26-Feb	26-Feb	Binnaway Showground Opening	4631	4681	50
8-Mar	8-Mar	Dunedoo Community Health Meeting	4681	4911	230
9-Mar	9-Mar	Coonabarabran office - sign papers and meeting with Roy Butler	4911	4941	30
Total KM travelled for period 09/02/2021 - 09/03/2021					885

MAYORAL MINUTE – EXPENSES 9 February 2021 to 10 March 2021

<u>Date</u>	<u>Transaction Details</u>	<u>Comments</u>	<u>Amount</u>
16-Feb	Travelodge Hotel	Accommodation - Country Mayors Meeting	\$152.15
4-Mar	CJ's Central	Meal - Country Mayors Meeting	\$8.80
4-Mar	Transport for NSW	Transport - Country Mayors Meeting	\$19.40
5-Mar	Airport Parking	Transport - Country Mayors Meeting	\$16.00
5-Mar	Due Mondri @ Society	Meal - Country Mayors Meeting	\$24.50
5-Mar	MAD MEX	Meal - Country Mayors Meeting	\$14.66
Total expenditure for period 09/02/2021 - 10/03/2021			\$235.51

RECOMMENDATION

That Council:

1. Notes the report on the Mayor's Activity and Log of Kilometres Travelled for the period 9 February 2021 to 10 March 2021.
2. Notes the report on the Mayor's credit card expenses between 9 February 2021 to 10 March 2021 and approves the payment of expenses totalling \$235.51.

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Item 2 Mayoral Minute – Health and Hospital Services in the Warrumbungle Shire

Mayoral Minute – Health and Hospital Services in the Warrumbungle Shire

Reason for Report

Following the resolution of Council a public meeting was held in Dunedoo to discuss a number of health related issues across the Warrumbungle Local Government Area in recent times, particularly at Coolah and Dunedoo. This meeting had been held following approaches by a number of residents expressing concern about some of these issues and particularly about the availability of doctors and issues at our health service facilities (hospitals).

Background

Concerns had been raised that some of our towns across the Warrumbungle Shire had seen a deterioration in available medical services over the past few years and in particular the loss of some good doctors. During this time Dunedoo had two practices and permanent Visiting Medical Officers (VMOs) to the Health Service, it now has two doctors part-time and Coolah had two doctors, both providing VMO services to the Coolah Health Service with one of these resigning in July 2020 and the second resigning in January this year. A locum is currently in place in Coolah and a medical organisation has commenced a practice in town in the last couple of weeks.

The health of both of these communities are considered to be suffering without adequate medical practitioners and their economies are also suffering. There is also an increasing reliance on tele-health, while this does provide a level of help to the communities it does not match the quality of permanent medical practitioners.

Recently Council made a submission to the Inquiry into health outcomes and access to health and hospital services in rural, regional and remote New South Wales. This inquiry was established on 16 September 2020 to inquire into and report on health outcomes and access to health and hospital services in rural, regional and remote New South Wales. The inquiry is looking at a range of issues including staffing, funding and planning and follows a series of media reports about the poor standard of care patients have received in regional hospitals.

To help inform the submission a meeting was convened 24 November 2020 with 8 doctors in attendance.

During this meeting and in Council's submission there were many concerns raised that patients in our hospitals are receiving a poorer quality of care and that many medical protocols are not suitable or practical for rural health. It is vital for the Inquiry to address the problems with staffing and metro-centric protocols that did not work for smaller towns and hospitals.

At the February 2021 Council meeting it was resolved:

215/2021 RESOLVED that Council hold a public meeting to consider health related issues for the communities of Coolah and Dunedoo.

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A meeting was subsequently held on Monday 8 March 2021 at the Dunedoo Central School and we had a terrific line up of special guests, including:

Dr Sally Plunkett, Dunedoo Doctor
Mark Coulton MP, Member for Parkes and Minister for Regional Health, Regional Communications and Local Government (appointed February 2020)
Professor Ruth Stewart MBBS, National Rural Health Commissioner (appointed as the second National Rural Health Commissioner for Australia in July 2020)
Scott McLachlan, Chief Executive of Western NSW Local Health District
Dr Shannon Nott, Rural Health Director of Medical Services, Western NSW Local Health District
Robert Strickland Acting Chief Executive Officer Western NSW Primary Health Network

All of the above spoke at the forum and provided some interesting insights into the health system from their prospective.

Also in attendance was Sonya Berryman, General Manager - Primary HealthCare and Integration, Western NSW Primary Health Network (PHN).

Unfortunately Roy Butler, MP, State Member for Barwon was an apology due to a prior commitment but I have spoken with him since in relation to the outcome of the meeting.

Approximately 110 people registered to attend the meeting and several others who had not registered also attended, 14 of whom spoke during the forum. These people raised issues including:

- The health system is flooded
- Having doctors for only part of the week is not acceptable. This requires residents to travel to Dubbo for appointments which is unaffordable
- Staff leaving the hospitals
- Need permanent staff, not agency staff
- More support is needed for smaller hospitals
- Difficulty in getting locums
- Nurses are burnt out
- More investment is required in doctors and nurses
- Virtual GPs are good but do not fill needs and people still need to go to Dubbo
- Tax benefits of travelling to Dubbo are not available
- More patient transport is needed
- Toxic working arrangements

It was widely acknowledged that the health issues are not easy to approach and similarly the problems are not unique to the Warrumbungle Shire.

What has been particularly good about this meeting has been that channels have been opened with some key stakeholders. What was spoken about by the health presenters was:

- Recognised that country people will return to the bush

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- Need to create an environment for people to work here
- There are changes in the training of doctors but it will take time for these changes to help at the local level
- Until the impact of changes in the system are felt we need to create an environment for people to work here
- We are competing with many other communities including larger communities
- There are not enough doctors in the system

The overwhelming message from the dignitaries at the meeting was that changes are being made in the system but these changes will take time to be felt as it takes a long time to train doctors and that it is vital that an environment is created that makes the doctors and medical staff feel welcomed and valued by the community.

Several people from the audience made representations after the meeting stating that they appreciated the meeting but did not feel comfortable in standing and stating their concerns. These people are being encouraged to provide their concerns in writing.

Financial Considerations

Nil

Attachments

Nil

RECOMMENDATION

That Council:

1. Thank those special guests for their contribution to the meeting;
2. Welcome further representations from the community on issues that can be relayed to the appropriate authority;
3. Make representations to the NSW Minister for Health seeking a greater level of energy and resources being placed into rural health services and the Warrumbungle Shire, this is to include greater incentives for Visiting Medical Officers (VMOs);
4. Make representations to the Federal Government on the need to hasten the training of doctors for rural areas; and
5. Consider the development of a program to help our communities be more attractive to doctors and health workers.

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Item 3 Councillors' Monthly Travel Claims

Division:	Executive Services
Management Area:	Governance
Author:	Executive Assistant to the General Manager – Erin Player
CSP Key Focus Area:	Local Government Finance
Priority:	GF7 Council provides strong civic and regional leadership, and undertakes its governance and service delivery tasks with integrity.

Reason for Report

To provide Council with details of travel claims of councillors for the month of January 2021 and February 2021.

Background

At the Ordinary Council meeting in July 2017 it was resolved that, “*all Councillors make public their monthly travel claims effective immediately.*” (Resolution No 10/1718)

Councillor Monthly Travel Claims

Councillor	January Kilometres	February Kilometres	\$ per KM	Total Amount (\$)
Cr Shinton	252	32	0.78	\$221.52
Cr Todd	230	115	0.78	\$269.10
Cr Brady	-	-	0.78	-
Cr Capel	230	210	0.78	\$343.20
Cr Clancy	-	-	0.68	-
Cr Doolan	-	-	0.78	-
Cr Hill	-	220	0.68	\$149.60
Cr Iannuzzi	90	-	0.78	\$70.20
Cr Lewis	52	126	0.78	\$138.84
			Total:	\$1,192.46

Issues

Nil

Options

Nil

Financial Considerations

Outlined above.

Community Engagement

To inform the community.

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Attachments

1. Councillors Monthly Travel Claims

RECOMMENDATION

That the Councillors' monthly travel claims report for January 2021 and February 2021 in the amount of \$1,192.46 is noted.

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Item 4 Minutes of Country Mayors Meetings – 5 March 2021

Division:	Executive Services
Management Area:	Executive Services
Author:	Mayor – Ambrose Doolan
CSP Key Focus Area:	Local Government and Finance
Priority:	GF7 Council provides strong civic and regional leadership, and undertakes its governance and service delivery tasks with integrity

Reason for Report

To report to Council on the Country Mayors Association meeting held at Club York in Sydney on Friday 5 March 2021.

Background

I attended the Country Mayors Association General Meeting on Friday 5 March 2021 held at Club York in Sydney.

A number of people attended the Country Mayors meeting and presented the following:

- The Hon Brad Hazzard MP, Minister for Health and Medical Research discussed the challenges for health services across the state.
- Mr David Salisbury, Executive Manager Engineering and Mr Geoff Burgess, Head of Strategic Council Partnerships, Essential Energy addressed the meeting about the service challenges Essential Energy face and information about Renewal Energy Zones.

The following resolutions were made:

- Lachlan Shire Council be admitted as a member of the Association.
- The last quarter financial reports were tabled and accepted.
- The Executive Committee continue the process for immediate attention of Water Security, Access to Health Services and Financial Assistance Grants and Country Mayors will endeavour to invite guest speakers relating to those areas to future meetings.
- That the Country Mayors;
 1. Call on the Federal Minister for Regional Health, Regional Communications and Local Government the Hon Mark Coulton MP, to repeal Part 1 Sec 6 2b of the Local Government Financial Assistance Act 1995 to avoid the mandatory minimum per capita grant amount, as per the resolution passed at the Australian Local Government Associations National General Assembly in 2019.
 2. Call on LGNSW and ALGA to review their policy positions on the Federal Governments Financial Assistance Grants to reflect the resolution passed at the ALGA 2019 National General Assembly and

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remove the pre-requisite of additional FAGs funding for any changes in the formula at present.

3. Call on the NSW Local Government Grants Commission to do everything within its power to ensure that no Council receives less than their 2020 FAGs allocation in the future, and that there be transitional arrangements put in place to ensure that the FAGs are distributed in accordance with the principles of horizontal fiscal equalisation as outlined in the Local Government Financial Assistance Act, should the Australian Government make the proposed changes to remove the minimum per capita grant amount
- The Country Mayors oppose the establishment of COVID quarantine accommodation in rural areas.
 - That future General Meetings of the Country Mayors Association commence at 8.30am and conclude at 1.00pm, that guest speakers be limited to two, that additional time be allocated for General Business items, that the President of LGNSW be allocated time at each meeting for updates, and that General Business items be submitted by members in advance with the Chairman having the discretion to accept motions from the floor in an emergency.
 - That the Country Mayors call on the State Government to work with them and LGNSW to develop and implement an Emergency Services Levy.

Issues

Nil

Options

Nil

Financial Considerations

Nil

Community Engagement

To inform the community by placing the information on Council's website through the Business Paper.

Attachments

1. Minutes, Country Mayors Association Meeting 5 March 2021
2. CMA Attachment Local Government NSW Update
3. CMA Attachment Kyogle Table
4. CMA Attachment Kyogle Council FAGs

RECOMMENDATION

That Council note the Delegate's Report in relation to the Country Mayors Association meeting held at Sydney on Friday 5 March 2021

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Item 5 Delegate’s Report – Central West Regional Weeds Meeting held Tuesday 16 February 2021

Division:	Executive Services
Management Area:	Governance
Author:	Councillor Peter Shinton
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council governance and organisation structure, reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To report to Council on the Central West Regional Weeds meeting held in Dubbo on Tuesday 16 February 2021.

Commentary

Main issues covered at this meeting were:

- A letter has been sent to the State Weeds Committee regarding Mimosa Bush to have it declared as a cosmopolitan species (not an Australian native) so that it can be eradicated/controlled in NSW and Queensland.
- DPI update on Parthenium Weed showed that organic chicken feed has spread the weed throughout the Sydney urban area and probably throughout all towns in the State where chicken enthusiasts reside. A huge infestation has been found at Croppa Creek and is expected to take a least 5 years to eradicate and another at Parkes covers about 300ha.
- Warrumbungle Shire has received a further grant of \$27,500 on top of the \$14,000 last year to eradicate African Olive along the Mendooran Road near the property Kiah,
- A new weed Sticky Florestina similar to parthenium weed has been discovered in the Gilgandra Shire. This is the first time this weed has been reported in NSW.
- A new weed identification app is being developed by CSIRO and DPI.
- Hudson Pear was discovered on the Oxley Highway about 2kms north of the Newell Highway intersection.
- Minister for Agriculture still has not officially announced the WAP grants.
- CMCC and Central West LLS have collected Blue Heliotrope beetles and are breeding up the numbers for a future release, funding has been applied for to help drive this project.
- Research work involving weeds and different levels of CO2 is showing that weeds and grasses will have incredible growth potential as climate change takes hold. Parthenium weed could at least double its size with higher CO2 and herbicides such as Roundup had no effect on control.

RECOMMENDATION

That Council notes the Delegate’s Report in relation to the Central West Regional Weeds meeting held in Dubbo on Tuesday 16 February 2021.

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Item 6 Delegate's Report – Mining and Energy Related Council meeting held 26 February 2021

Division:	Executive Services
Management Area:	Governance
Author:	Councillor Peter Shinton
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council governance and organisation structure, reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To report to Council on the Mining and Energy Related Council meeting held Friday 26 February 2021 in Wollongong

Commentary

I attended the Special Meeting and General Meeting of the Association of Mining and Energy Councils (MERC) held in Wollongong on 26th February 2021.

At the Special Meeting we discussed changes to the constitution which will be adopted at the next AGM. These changes involved the two-year term for Mayors elected by Councillors and clarification of the wording on the make up of the Executive Committee.

At the General Meeting we had three speakers firstly Chloe Hicks DPIE – Director Energy Infrastructure and Zones who addressed delegates on the NSW Governments Electricity Infrastructure Roadmap. The Roadmap will determine the location of connecting transmission powerlines to enable construction of renewable energy plants that is planned and orderly. The Roadmap is expected to reduce household electricity costs by at least \$130 per year while supporting around 9,000 jobs and attracting about \$32 billion in investment.

The second speaker was Greg Warren, MP Labor Shadow Minister for Local Government who addressed delegates on the Rating Review. MERC had prepared a submission after lengthy consultation with both LGNSW and Councils affected by the removal of the Mining Rate. In essence mining, gas extraction and wind or solar farms are developments and have very little relevance to the land because they have a defined period of existence. Land will be in existence before and after the removal of the associated development and available for use on the basis of other surrounding land uses eg. Agriculture.

MERC suggests that a resources rate should be created which is outside the ordinary rate and be based around the increased costs, services and social impacts of these developments on a community.

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The last speaker was David Shoebridge, MLC The Greens on their Renewable Energy position. Their position is to phase out coal burning power stations and move to renewables. Create 180,000 new jobs in renewables and provide support for coal workers and their communities. He was also interested in supporting our rating review suggestions.

We also learned at the meeting of the proposed extension to the Tahmoor South coal. mine which will undermine the village of Bargo

RECOMMENDATION

That Council notes the Delegate's Report in relation to the Mining and Energy Related Council meeting held Friday 26 February 2021 in Wollongong.

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Item 7 Delegate’s Report – North West Weight of Loads Meeting held 1 March 2021

Division:	Executive Services
Management Area:	Governance
Author:	Councillor Denis Todd
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council governance and organisation structure, reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To report to Council on the North West Weight of Loads Committee meeting held at Inverell Shire Council on Monday 1 March 2021.

Commentary

I attended a North West Weight of Loads Committee meeting at Inverell Shire Council on Monday 1 March 2021.

The meeting was chaired by Councillor Mike Montgomery from Moree Shire Council.

The inspectors report was the first item on the agenda given by Dave Carter, who reported 2,250 trucks were stopped with 83 breached. The Warrumbungle Shire had 5 trucks breached with the biggest overload was a very small truck of sand which was 1.2 ton overweight. It was very pleasing to see Warrumbungle Shire has a credit of \$1,772.42.

On the way home from Inverell I inspected the workers camp in Narrabri which will be similar to Baradine Inland Rail workers camp. I also inspected the Narrabri aerodrome fire fighting facility which has been approached by Santos gas fields. A similar facility is needed at Baradine aerodrome as the fires could be on the increase due to Santos gas fields and Inland Rail construction.

RECOMMENDATION

That Council notes the Delegate’s Report in relation to the North West Weight of Loads Committee meeting held at Inverell on Monday 1 March 2021.

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Item 8 Minutes for the Australia Day Awards 2021 Committee Meeting 10 December 2020

Division:	Corporate and Community Services
Management Area:	Community Services
Author:	Personal Assistant to Director Corporate and Community Services – Kira Alexander
CSP Key Focus Area:	Community and Culture
Priority:	CC3 Our shire is home to a vibrant arts and cultural life which is promoted and supported as an essential aspect of community well-being.

Meeting opened: 3.00pm

PRESENT: Cr Ambrose Doolan (Mayor), Cr Anne-Louise Capel, Cr Fred Clancy, Cr Kodi Brady, Cr Wendy Hill, Cr Denis Todd, Cr Ray Lewis, Cr Peter Shinton, Kim Parker (DCCS), Kira Alexander (minutes)

APOLOGIES: Cr Aniello Iannuzzi

Australia Day 2021 Awards

All present reviewed all nominations and awarded the following:

- Citizen of the Year – joint award – Jim Larkin, Carol Richard
- Young Citizen of the Year – Luke Bonello
- Sportsperson of the Year – Dunedoo Swannettes
- Environmental Citizen of the Year – Juleen Young
- Young Environmental Citizen of the Year – Coonabarabran High School D7 Support Unit Class
- Australia Day Award – Senior Citizen of the Year – Heather Edgell
- Australia Day Award – Cultural Achievement Award – Aimee Rossler
- Australia Day Award – Community Event of the Year – Central West Cycle Trail
- Australia Day Award – Young Sportsperson of the Year – joint award – Ashanti Pennell, Allirah Watton

Meeting Closed: 4.00pm

RECOMMENDATION

That Council note the selection of Australia Day Award recipients for 2021.

WARRUMBUNGLE SHIRE COUNCIL

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Item 9 Minutes of Economic Development and Tourism Meeting

Division:	Environment and Development Services
Management Area:	Economic Development and Tourism
Author:	Manager Economic Development and Tourism – Jo Houghton
CSP Key Focus Area:	Local Economy
Priority:	LE4.1 Work with local business and industry to foster local economic development, innovation and expansion.

Reason for Report

The purpose of this report is to present minutes from the meeting of the Economic Development and Tourism Committee held at Coolah on Monday 22 February 2021.

Background

The purpose of the Committee is to provide advice and guidance to Council on planning and priorities for tourism and economic development for Warrumbungle Shire.

Core responsibilities and duties of the Committee are to:

- Provide a forum for discussion and act in an advisory role and not commit Council resources outside the allocated budget for Tourism and Economic Development Promotions.
- Work within the framework of the Community Strategic Plan and Warrumbungle Shire Economic Development Strategy and not deal with day to day operational matters.

Issues

The minutes for Economic Development and Tourism Committee are provided for Council's information as Attachment 1 in this report.

Options

Nil

Financial Considerations

Nil

Community Engagement

The level of engagement for this report is to Inform.

Attachments

1. Minutes of the Economic Development and Tourism Committee meeting held at Coolah on Monday 22 February 2021.

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Ordinary Meeting – 18 March 2021

RECOMMENDATION

That Council notes the minutes of the Economic Development and Tourism Committee meeting held on 22 February 2021.

WARRUMBUNGLE SHIRE COUNCIL

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Item 10 Minutes of Traffic Advisory Committee Meeting – 25 February 2021

Division:	Technical Services
Management Area:	Projects
Author:	Director Technical Services
CSP Key Focus Area:	Rural & Urban Development
Priority:	RU4 Our towns and villages are characterised by their attractiveness, appearance, safety and amenity

Reason for Report

The purpose of this report is to present minutes from the meeting of the Traffic Advisory Committee held at Coonabarabran on the 25 February 2021.

Background

Authority has been delegated to Council from Transport for NSW (TfNSW) in relation to prescribed traffic control devices and traffic control facilities. Council may only exercise its delegated function in accordance with the Delegation. The Delegation requires Council to seek advice of the NSW Police and TfNSW and this is usually done via the Local Traffic Advisory Committee. The Local Traffic Advisory Committee has no decision-making powers and is primarily a technical review committee. The Committee has four formal members; NSW Police, TfNSW, Council Representative and the local State Member of Parliament or their nominee.

Issues

The following matters were considered by the Committee; access into the Coolah Recreation Ground was again discussed without change to previous recommendations; Dubbo Black Dog motorbike ride between Dubbo and Coolah; sign required for the blister in John Street, sign required for wide load detour route through Coonabarabran and the status of the audit of parking signs in Coonabarabran CBD was discussed.

Options

Council may wish to adopt the recommendations from the Committee meeting. There are several recommendations that are being managed under delegates authority.

Financial Considerations

The cost of recommendations from the meeting on the 25 February 2021 can be accommodated within existing budget allocations.

Community Engagement

The level of engagement for this report is to inform.

Attachments

1. Minutes of the Traffic Advisory Committee Meeting – 25th February 2021.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 18 March 2021

RECOMMENDATION

That:

1. Approval is granted to the Coonabarabran Pony Club to close part Reservoir Street on 18 April 2021 between 9.00am and 1.00pm to conduct the Annual One Day Event subject to compliance with Council's Road Closure Guidelines.
2. Approval is granted to the Coonabarabran RSL Sub Branch for part closure of John Street, Coonabarabran between 5.57am and 6.15am to conduct the Annual ANZAC Dawn Service subject to compliance with:
 - TfNSW Guidelines
 - Council's Road Closure Guidelines
 - TfNSW Road Occupancy Licence
 - TfNSW Regional Special Events concurrence
 - Receipt of current Public Liability Insurance

WARRUMBUNGLE SHIRE COUNCIL

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Item 11 Minutes of Coonabarabran Town Beautification Advisory Committee Meeting – 2 March 2021

Division:	Technical Services
Management Area:	Urban Services & Facilities
Author:	Director Technical Services
CSP Key Focus Area:	Rural & Urban Development
Priority:	RU4 Our towns and villages are characterised by their attractiveness, appearance, safety and amenity

Reason for Report

The purpose of this report is to present minutes from the meeting of the Coonabarabran Town Beautification Advisory Committee held at Coonabarabran on the 2nd March 2021.

Background

The purpose of the Committee is to make recommendations on specific projects and or development of strategies for the beautification of Coonabarabran.

Core responsibilities and duties of the Committee are to:

- Input into the development of a beautification Master Plan with a strategic focus on improving the appearance of street landscapes.
- Assistance with determining current issues with town landscapes, including identification of issues that need to be rectified.
- Investigation into, and assistance in obtaining, external sources of funding.
- Making of recommendations to Council on matters relating to specific town beautification projects or strategies.

Issues

Committee members have been holding workshops to determine preferred plant species and landscape features particularly for the centre garden bed in John Street, town streets in general and the road approaches to Coonabarabran. The final report from the workshops was adopted by the Committee. A range of other matters were discussed including; the prolific growth of cane grass in Chappell Avenue, mowing of town streets and reserves and the condition of footpaths in the CBD. The status of the Little Timor Street project was also discussed.

Options

Council may wish to adopt the recommendations from the Committee meeting.

Financial Considerations

The recommendations from the Committee may have implications for the budget particularly in relation to the planting of listed plant species in the centre of John Street.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 18 March 2021

Community Engagement

The level of engagement for this report is to inform.

Attachments

1. Minutes of Coonabarabran Town Beautification Advisory Committee Meeting – 7 December 2020.

RECOMMENDATION

That Council notes the minutes of the Coonabarabran Town Beautification Advisory Committee meeting held at Coonabarabran on the 7 December 2020.

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Ordinary Meeting – 18 March 2021

Item 12 Minutes of Coonabarabran Swimming Pool Advisory Committee Meeting – 3 March 2021

Division:	Technical Services
Management Area:	Urban Services & Facilities
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Recreation and Open Space
Priority:	RO1 The planning and provision of local sports and recreation facilities and parklands reflect community needs and anticipated demographic changes.

Reason for Report

The purpose of this report is to present the minutes from the Coonabarabran Swimming Pool Advisory Committee meeting held at Coonabarabran on the 3rd March 2021.

Background

The purpose of the Advisory Committee is to assess the condition and usefulness of the existing amenities, buildings, and facilities at the Coonabarabran Swimming Pool Complex and develop a long-term strategy for upgrade and improvement to these facilities, based on existing and future sport and recreation demands of the Shire.

Issues

Information was presented to Committee about the current funding application being submitted under the Building Better Regions Fund Infrastructure round 5. The Committee expressed disappointment that the \$4m application does not include a 'wet splash park'.

Options

The Committee made no recommendations however, Council may wish to note the minutes from the meeting.

Financial Considerations

There are no budget implications from the minutes of the Coonabarabran Swimming Pool Advisory Committee meeting held on the 3rd March 2021.

Community Engagement

The level of engagement for this report is to inform.

Attachments

1. Minutes of Coonabarabran Swimming Pool Advisory Committee Meeting – 3 March 2021.

RECOMMENDATION

That Council notes the minutes of the Coonabarabran Swimming Pool Advisory Committee meeting held at Coonabarabran on the 3rd March 2021.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 18 March 2021

Item 13 Council Resolutions Report

Division:	Executive Services
Management Area:	Governance
Author:	Executive Services Administration Officer – Joanne Hadfield
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To provide Council with updated information on the progress of Council resolutions.

Background

The General Manager is responsible for overseeing the progression of information from relevant staff to Council via the Business Paper and monthly Council meetings.

Furthermore, the General Manager is responsible for ensuring appropriate information regarding Council resolutions and deliberations are provided to Directors and relevant staff. Each Council resolution is allocated to a directorate for action. Directors and Managers provide feedback to the General Manager on the progress of resolutions each month by way of the attached Council Resolution Report. Once an item is noted by Council as being complete it is removed from the Report.

Resolutions that remain 'In Progress' for a 12 month period will be reported to Council as a separate agenda item with a new Recommendation. This will provide Council staff the opportunity to detail the history and issues of outstanding items before Council reconsiders the matter.

Issues

This feedback is provided to Council for information purposes.

Options

Nil

Financial Consideration

Nil

Community Engagement

Level of Engagement - Inform

Attachments

1. Council Resolution Report

RECOMMENDATION

That the Council Resolution Report be noted for information.

WARRUMBUNGLE SHIRE COUNCIL

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Item 14 Revotes and High Value Projects Report

Division:	Executive Services
Management Area:	Governance
Author:	Executive Assistant to the General Manager – Erin Player
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To provide Council with updated information on the progress of projects that Council has funded by revote and projects that are considered to be high value and potentially high risk.

Background

From time to time, Council endorses changes to its adopted annual budget by way of a revote. A report on those projects that have been subject to a revote is compiled, with updates provided on progress.

The General Manager is responsible for overseeing the progression of information from relevant staff to Council via the Business Paper and monthly Council meetings.

Council is provided with information on revote items and their progress in the attached report.

Issues

Nil

Options

Nil

Financial Considerations

As set out in the report.

Community Engagement

To inform the community by placing the information on Council's website through the Business Paper.

Attachments

1. Revote Report
2. High Value High Risk Revotes

RECOMMENDATION

That the Revote and High Value Projects Report be noted for information.

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Item 15 Community Consultation Meetings

Division:	Corporate and Community Services
Management Area:	Children's and Community Services
Author:	Personal Assistant to Director Corporate and Community Services – Kira Alexander
CSP Key Focus Area:	Governance and Finance
Priority:	GF2 The demographic makeup of the community is well-represented in local activities, service delivery and decision-making

Reason for Report

To present draft Minutes from the Community Consultation Meetings held in October 2020 to Council.

Background

In October 2020, Council conducted a series of Community Consultation Meetings across the Shire. Meetings were held in:

- Mendooran Memorial Club - Tuesday 20 October 2020
- Dunedoo Jubilee Hall - Wednesday 21 October 2020
- Coonabarabran Council Chambers - Thursday 22 October 2020
- Baradine Memorial Hall - Tuesday 27 October 2020
- Binnaway Memorial Hall - Wednesday 28 October 2020
- Coolah Youth & Community Centre - Thursday 29 October 2020

Issues

Due to the emergence of Coronavirus and the unprecedented COVID-19 social distancing restrictions, new meeting rules were enforced including: pre-registration, social distancing, seating, hygiene and gathering requirements

As per the Terms of Reference for Community Consultation Meetings, as endorsed by Council at the May 2019 Council Meeting, Minutes of Community Consultation Meetings will be recorded and submitted to the Council Meeting for endorsement before being circulated.

Once Meeting Minutes have been endorsed by Council they will be circulated to meeting attendees no later than two (2) weeks following the Council Meeting. Minutes will also be uploaded to the Warrumbungle Shire Council website, and will therefore be available to all members of local communities.

The next round of dates are as follows:

- Goolhi 19 April 2021
- Coonabarabran 20 April 2021
- Dunedoo 21 April 2021
- Mendooran 26 April 2021
- Binnaway 27 April 2021

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- Coolah 3 May 2021
- Baradine 4 May 2021

Community Engagement

The level of engagement for this report is Inform.

Attachments

1. Coonabarabran Community Consultation Meeting – Minutes
2. Dunedoo Community Consultation Meeting – Minutes
3. Baradine Community Consultation Meeting – Minutes
4. Binnaway Community Consultation Meeting – Minutes
5. Coolah Community Consultation Meeting – Minutes
6. Mendooran Community Consultation Meeting – Minutes

RECOMMENDATION

That Council:

1. Note the draft Minutes from the 6 Community Consultation Meetings held in October 2020.
2. Note that Minutes from the Community Consultation Meetings held in October 2020 will now be released to meeting attendees and on Council's website.

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Item 16 Implementation of Records Strategy

Division:	Corporate and Community Services
Management Area:	Governance
Author:	Manager Corporate Services – Jenni Maundrell
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council's governance practices and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

The reason for this report is to update Council on the progress of the implementation of the Records Management Strategy.

Background

The Records Management Strategy was adopted by Council on 19 November 2020 (Resolution No 156/2021) and included an implementation plan over the remainder of the financial year 2020/21.

Issues

Action against the Records Management Strategy implementation plan is set out in the table as per the attachment.

The implementation of the actions under the Records Strategy are well underway and meeting planned requirements as evidenced within the attached Records Management Implementation Plan Table.

The Records Management area of Council will continue to develop to better meet the ongoing needs of Council as the challenges of a greater reliance on electronic technology and less on paper based systems.

Options

Presented for Council's information.

Financial Considerations

Nil

Community Engagement Considerations

The level of community engagement is Inform.

Attachments

1. Records Management Strategy Implementation Plan Table.

RECOMMENDATION

That Council notes the information contained in the Records Management Strategy Implementation Plan Update report.

WARRUMBUNGLE SHIRE COUNCIL

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Item 17 2nd Quarterly Budget Review Statement as at 31 December 2020

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	Acting Chief Financial Officer – Rabia Rao
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To present a summary of Council's financial position as at 31 December 2020 including information regarding the supplementary vote requests.

Summary

The 2nd Quarterly Budget Review Statement report (refer attachments) is to inform Council on major variations and recommend changes to the budget. Explanations for major variations are reported within the attached 2nd Quarterly Budget Review Statement. Also included is a list of supplementary votes for approval.

Background

Section 203 of the *Local Government (General) Regulation 2005* regarding budget review statements and revision of estimates states that:

- (1) *Not later than 2 months after the end of each quarter (except the June quarter), the responsible accounting officer of a council must prepare and submit to the council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the statement of the council's revenue policy included in the operational plan for the relevant year, a revised estimate of the income and expenditure for that year.*
- (2) *A budget review statement must include or be accompanied by:*
 - (a) *a report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the council is satisfactory, having regard to the original estimate of income and expenditure, and*
 - (b) *if that position is unsatisfactory, recommendations for remedial action.*
- (3) *A budget review statement must also include any information required by the Code to be included in such a statement.*

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The minimum requirements for the Quarterly Budget Review Statement are included in the Code of Accounting Practice and Financial Reporting.

The QBRS is composed of, but not limited to, the following budget review (BR) components:

- A statement by the responsible accounting officer on council's financial position at the end of the year based on the information in the Quarterly Business Review Statement (Part 2)
- Budget Review – Income and Expenses Statement in one of the following formats (Parts 3, 5 & 6):
 - consolidated;
 - by fund (eg. General Fund; Water Fund; Sewer Fund); or
 - by function, activity, program etc. to align with the management plan / operational plan.
- Budget Review – Capital Budget (Parts 7 and 8)
- Budget Review – Key Performance Indicators (Part 12)
- Budget Review – Contracts and Other Expenses (Part 13)

The following important financial information has also been provided in addition to the information required as part of the Quarterly Budget Review Statement reporting framework:

- Balance Sheet as at 31st December 2020 (Part 9)
- A Loan Movement Schedule (Part 11)

Report

The 2nd Quarterly Budget Review Statement shows that Council's consolidated revised income budget for the 2020/21 financial year is \$43,031,762. Expenses from continuing operations are projected to be \$40,173,965. This results in a projected consolidated operating result from continuing operations of \$2,857,797 surplus, (\$3,034,149 surplus at QBRS1), as compared to original \$2,489,000 consolidated budget. The revised result before Capital Grants & Contributions deficit is \$3,464,723, (\$2,905,851 deficit at QBRS1), as compared to \$2,551,000 estimated at the original budget.

This increase in deficit from the revised QBRS1 and Revotes adjusted budget, after Capital Grants & Contributions, is mainly due to decreased interest revenue on overdue rates and charges and revised lower estimated water user charges.

The General Fund 2nd Quarterly Budget Review Statement figures, (including waste), are a projected operating surplus from continuing operations of \$0.438M including Capital Grants and Contributions and a \$2.765M deficit before Capital Grants Contributions.

Water Fund 31st December 2020 revised budget is a \$0.63M surplus including Capital Grants and Contributions of \$1.16M, and a \$0.53M deficit before Capital Grants Contributions.

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Sewer Fund 31st December 2020 revised budget is a \$1.79M surplus including Capital Grants and Contributions of \$1.96M, and a \$0.17M deficit before Capital Grants Contributions.

Council's projected unrestricted cash and investments balance is \$1.9M as at 30 June 2021.

Significant actual items to note from this QBRs include:

User Charges and Fees

- Water User Charge is \$125,000 under original budget – other significant items are:
- RMS Charges nil – Quarter 1 & 2 claim (approx. \$300,000) yet to be lodged and paid.
- Lower than budgeted income in property & risk area of \$60,000 which is attributed to lower income of Public Halls and lower BAC administration recovery expense.

Interest and Investment Revenue

- Interest and investment revenue is \$149,000 under original budget mainly due to much lower interest rates and the fact that council is unable to charge interest on overdue rates due to COVID-19 related government policy.

Other Revenues

- Other Revenues are over budget and the main reason is attributed to the sale of council properties \$420,000.

Operational Grants and Contributions are around at this time is \$2.3M under budget. Capital Grants income is \$652,000 over budget at this time.

Further information is provided in the 2nd Quarterly Budget Review Statement (*Attachment 1*).

Supplementary Vote Requests

Supplementary Vote requests have been received for the items outlined in Table 1a.

Table 1a: Supplementary Vote Request Variations

Description	Revenue	OPEX	CAPEX	Impact on Budget	Comments
General Fund					
General Revenue					
Rates Revenue	13,807			13,807	Rates revenue revised upward due to net pension rebates are expected to be lower than original budget and rate reversal adjustment.
Total General Revenue	13,807			13,807	Positive Impact
Executive					
General Manager				-	
Governance	53,207	(106,413)		(53,206)	Funding for Drought Grant across 2019/20 and 2020/21. <ul style="list-style-type: none">• W2257 - Dark Sky Awakening Seed Funding• W2231 - Provide \$5,000 to each show society to stage events, \$2,500 Coolah Campcraft and \$2,500 Coolah Rodeo• Horse Expo Support

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Total Executive	53,207	(106,413)	-	(53,206)	Negative Impact
Technical Services					
Design Services					
Emergency Services Management		8,500		8,500	Budget revised to reflect actual trend
NSW Fire Brigade		(1,500)		(1,500)	Budget revised to reflect actual trend
Total Design Services	-	7,000	-	7,000	Positive Impact
Property Services					
Property and Risk	153,500	(191,000)		(37,500)	W2538 - Rectify Damaged Septic System at Mendooran and reflect funding for Drought Grant across 2019/20 and 2020/21. <ul style="list-style-type: none"> • W2235 - New amenities building, • W2239 Binnaway Bowling Club, • W2240 Community Hall Development
Total Property Services	153,500	(191,000)	-	(37,500)	Negative Impact
Fleet Services					
Plant And Equipment		53,516	(215,590)	(162,074)	Capital changes by the Plant Committee and endorsed by Council at its August Cnl Meeting. Plant 90 Excavator Replacement will require a further \$30,000 due to changes of the Euro 5 specifications. These matters have occurred after the budget was adopted. Operating change adjustment to Internal Recovery.
Total Fleet Services	-	53,516	(215,590)	(162,074)	Negative Impact
Urban Services					
Ovals	163,706			163,706	Funding for Drought Grant across 2019/20 and 2020/21. <ul style="list-style-type: none"> • W2234 - Purlawaugh Mechanics Institute Renewal • W2236 - Painting Exterior Baradine Memorial Hall • W1022 - Ramp to access front of Coolah Council office • W2264 - Basketball court refurbishment • W2232 - Mendooran Sports Ground Fence • W2243 Steel shade structure over the Binnaway Skate Park
Total Urban Services	163,706	-	-	163,706	Positive Impact
Total Tech Services	317,206	(130,484)	(215,590)	(28,868)	Negative Impact
Development Services					
Regulatory Services					
Compliance Services		(3,000)		(3,000)	Water monitoring expense budget increased due to increase costs
Total Regulatory Services	-	(3,000)	-	(3,000)	Negative Impact
Development Services Management					
Building Control		(22,000)		(22,000)	Budget adjusted to reflect increased spending on contracted works
Environmental Health Services		(25,000)		(25,000)	Salaries budget revised to cover salary costs that were not included in original budget
Town Planning		(16,000)		(16,000)	Salaries & wages budget revised to capture actual trend
Total Development Services Management	-	(63,000)	-	(63,000)	Negative Impact
Development and Tourism					

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Tourism and Development Services	(15,000)	(22,414)		(37,414)	Funding for Drought Grant across 2019/20 and 2020/21. • W2233 - Digital Signage at Coonabarabran VIC.
Total Development and Tourism	(15,000)	(22,414)	-	(37,414)	Negative Impact
Total Development Services	(15,000)	(88,414)	-	(103,414)	Negative Impact
Corporate and Community Services					
Corporate Services					
Administration Services	(7,500)	56,000		48,500	Budget for BAC recovery adjustment.
Finance	24,500	(11,569)		12,931	BAC recovery adjustment and recognise additional finance incomes.
Bushfire and Emergency Services	333,989	(100,175)	(245,814)	(12,000)	Hazard reduction & other RFS Grants to reflect Govt. Allocations.
Supply Services	1,500	24,000		25,500	Budget for salary & wages had been revised to reflect actual wages.
Communications And IT		(4,023)		(4,023)	Budget revised for advertisement and contracted work due to higher than expected expense in that area
Total Corporate Services	352,489	(35,767)	(245,814)	70,908	Positive Impact
Corporate and Comm Services Other					
Children's and Community Services Management	25,000			25,000	Funding for Drought Grant across 2019/20 and 2020/21. • W2241 - Rural Small Centre Workshops: Id 109791
Youth Development		21,531		21,531	Budget for contracted works being revised
Community Transport	(94,903)	94,903		0	Budget Adjusted and updated to reflect actual trend – net to income
Multiservice Outlet	(37,995)	37,995		0	Budget Adjusted and updated to reflect actual trend – net to income
Total Corporate and Comm Services Other	(107,898)	154,429	-	46,531	Positive Impact
Total Corporate and Comm Services	244,591	118,662	(245,814)	117,439	Positive Impact
Warrumbungle Waste					
Warrumbungle Waste		(30,000)		(30,000)	Transfer station budget adjustment.
Total Waste	-	(30,000)	-	(30,000)	Negative Impact
Depreciation				-	
Total General Fund	613,811	(236,649)	(461,404)	(84,242)	Negative Impact
Description	Revenue	OPEX	CAPEX	Impact on Budget	Comments
Water Fund					
Warrumbungle Water					
Warrumbungle Water	(282,499)	(82,450)		(364,949)	Revenue • Water Supply Services User Charge - Water user charges have been impacted negatively due to less water consumption and increased rain in last quarter (\$245,000 income estimate reduction) • Other Income adjustments reduction of \$37,499. Opex • Pump stations \$80,300 reduction in budget allocation • Treatment Plants increase budget \$56,000

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					<ul style="list-style-type: none"> • Mains increase budget \$42,500 • Other operational increase budget \$64,250
Total Water Fund	(282,499)	(82,450)	-	(364,949)	Negative Impact
Sewer Fund					
Warrumbungle Sewer					
Warrumbungle Sewer	(186,350)	(1,831)		(188,181)	Revenue <ul style="list-style-type: none"> • Main change is reduced user and annual charges \$174,684 against budgeted • Other – reduction to budget \$11,666 Opex budget increase adjustment \$1,831
Total Sewer Fund	(186,350)	(1,831)	-	(188,181)	Negative Impact
Total Warrumbungle Shire Council	144,962	(320,930)	(461,404)	(637,372)	Negative Impact

Below is a reconciliation of the OPERATING RESULT (Table 1b) from continuing operations (including capital grants) for QBR2 to the Revised Budget 2020/21 (refer Revised Budget Column of Part 3 Income Statement of QBR2 attachment to this report):

Table 1b – Reconciliation of the Operating Result

Description – Operating Changes	\$'000	\$'000
Brought Forward Operating Result from Continuing Operations - Original Budget 2020/21		2,489
Revotes operational expenditure adjustment		(337)
Revenue Budget – Supplementary vote QBR1 increase in income	1,932	See November 2020 Council Meeting Report
Operational Expenditure Budget – Supplementary vote QBR1 increase in expenditure	(1,050)	See November 2020 Council Meeting Report
QBR1 Improvement to Income Statement	Subtotal	882
Revenue Budget – Supplementary vote QBR2 increase in income	145	<i>see (a) in above table 1a</i>
Operational Expenditure Budget – Supplementary vote QBR2 increase in expenditure	(321)	<i>see (b) in above table 1a</i>
QBR2 Increase to Income Statement	Subtotal	(176)
Consolidated Operating Result from Continuing Operations – Income Statement Budget <i>(or \$ 3,464,723 Net Consolidated Operating Result Deficit before Capital Grant & Contributions).</i>		2,858 Surplus

Financial Considerations

- The total amount of operating and capital expenditure supplementary vote requests from Table 1a is an increase of \$782,334 (increase in operating expenditure of \$320,930 and increase in capital expenditure of \$461,404); and
- For income, a net increase of revenue of \$144,962

This means a net consolidated impact on the 2020/21 budget being a decrease or negative impact of \$637,372.

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Rates and Annual Charges

Council levies rates and annual charges on an annual basis commencing in the month of July. Council monitors the repayment of these rates and annual charges and measures its debt recovery performance for rates and annual charges through the use of the Rates and Annual Charges Outstanding Ratio.

The Office of Local Government (OLG) recommends, via their accepted benchmark, a ratio of less than 5% for Urban and Coastal Councils and less than 10% for Rural Councils.

Council's outstanding ratio as at 30th June 2020 was 10.93% which is slightly above the recommended benchmark.

The outstanding rates and annual charges ratio as at 31 December 2020 is 16.71%. A high arrears balance affects Council's cash flow, and represents monies outstanding that Council could be gaining a return on if invested in a term deposit. The higher percentage of outstanding for December 2020 can be attributed to the overall economic condition of the Shire due to the impact on economic activity from prolonged drought and COVID-19.

Table 2a: Council's outstanding rates and annual charges ratios for the last six years.

Year	Rates and Annual Charges Outstanding Ratio as at 31st December.	Rates and Annual Charges Outstanding Ratio as at 30th June.
2021	16.71%	Updated at year end.
2020	13.63%	10.93%
2019	12.10%	10.22%
2018	11.49%	8.68%
2017	11.65%	7.91%
2016	12.55%	8.32%

Table 2a: Rates and Annual Charges Outstanding Ratio

The proportion of rates and annual charges outstanding related to residential properties is 67%, 18% of outstanding rates and annual charges relates to farmland and 15% to business.

Table 2b provides an overview of outstanding rates and annual charges, as at 31st December 2020, by rate and / or charge type.

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Table 2b: Outstanding Rates and Annual Charges – By Rate and Charge Type

Rate/Charge Type	\$ Rate Arrears 2019/20	\$ 2020/21 Levy	\$ Pensioner Write Off	\$ Abandoned	\$ Interest	\$ Legal Fees	\$ Rate Arrears And Net Levy	\$ Total Payments To Date	\$ Total Outstanding 2020/21	Collection % 2020/21	\$ Total Arrears As At EOM	Outstanding Rates And Annual Charges %
General	861,816	8,345,885	(152,929)	(2,060)	(510)	1,588	9,053,790	(4,467,276)	4,586,514	49.34%	1,163,160	12.85%
Water	410,806	1,973,851	(68,599)	(723)	-	-	2,315,335	(1,103,183)	1,212,152	47.65%	464,239	20.05%
Sewerage	231,092	1,484,484	(49,692)	10,350	-	-	1,676,234	(802,224)	874,010	47.86%	274,491	16.38%
Trade Waste	575	8,811	-	-	-	-	9,386	(5,867)	3,519	62.51%	863	9.19%
Storm Water	21,342	104,973	-	(244)	-	-	126,071	(60,427)	65,644	47.93%	24,536	19.46%
Garbage	427,979	2,173,622	(106,208)	(2,725)	-	-	2,492,668	(1,225,098)	1,267,570	49.15%	474,881	19.05%
TOTAL RATES AND ANNUAL CHARGES	1,953,610	14,091,626	(377,428)	4,598	(510)	1,588	15,673,484	(7,664,075)	8,009,409	48.90%	2,402,170	15.33%
Sewerage Access (Water Billing)	101,395	276,714	-	-	-	-	378,109	(90,662)	287,447	23.98%	78,401	20.74%
Water Consumption	604,491	1,433,811	-	19	(275)	-	2,038,046	(542,999)	1,495,047	26.64%	537,885	26.39%
Sewer Consumption	22,265	95,038	-	(51)	-	-	117,252	(31,528)	85,724	26.89%	17,006	14.50%
Trade Waste Usage	9,901	40,391	-	(28)	-	-	50,264	(12,647)	37,617	25.16%	16,026	31.88%
TOTAL WATER SUPPLY SERVICES	738,052	1,845,953	-	(60)	(275)	-	2,583,671	(677,836)	1,905,835	26.24%	649,318	25.13%
GRAND TOTAL	2,691,662	15,937,579	(377,428)	4,538	(785)	1,588	18,257,155	(8,341,911)	9,915,244	45.69%	3,051,488	16.71%

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Options

Council can choose to:

1. Accept the Quarterly Budget Review Statement (QBR) and:
 - (a) approve all supplementary votes requested; or
 - (b) select projects from the supplementary votes and approve a lower amount; or
 - (c) approve the supplementary votes requested and postpone selected current year projects to reduce the capital works program for 2020/21; or

2. Accept the Quarterly Budget Review Statement (QBR) subject to changes and:
 - (a) approve all supplementary votes requested; or
 - (b) select projects from the supplementary votes and approve a lower amount; or
 - (c) approve the supplementary votes requested and postpone selected current year projects to reduce the capital works program for 2020/21; or

3. Not accept the Quarterly Budget Review Statement (QBR) and:
 - (a) reject the whole amount requested; or
 - (b) select projects from the requested supplementary votes and approve a lower supplementary vote amount; or
 - (c) approve the supplementary votes requested and postpone selected current year projects to reduce the capital works program for 2020/21.

Statement by Responsible Accounting Officer

The following statement is made in accordance with clause 203(2) of the *Local Government (General) Regulation 2005*.

It is my opinion that the Quarterly Budget Review Statement for Warrumbungle Shire Council for the quarter indicates that Council's financial position as at 31 December 2020 is satisfactory having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Responsible Accounting Officer

Attachments

1. 2nd Quarterly Budget Review Statement

RECOMMENDATION

That Council:

1. Accept the second quarter Quarterly Budget Review Statement for the 2020/21 financial year, as presented;

2. Approve the variations as described in Table 1a; and

3. Note and accept the information provided on the status of the rates and annual charges for the period ending 31 December 2020.

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Item 18 Investments and Term Deposits – month ending 28 February 2021

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	Finance Officer – Rachael Carlyle
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council's governance practice and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

As required by clause 212 of the *Local Government (General) Regulation 2005*, the details of all monies invested by Council under section 625 of the *Local Government Act 1993* must be reported to Council at each Ordinary Meeting.

Background

Council is authorised by s 625 of the *Local Government Act 1993* (the Act) to invest its surplus funds in the forms of investment notified in an Order of the Minister dated 12 January 2011.

Clause 212 of the *Local Government (General) Regulation 2005* (the Regulation) requires a Council to provide a written report to the Ordinary Meeting of Council giving details of all monies invested and a certificate as to whether or not the investments have been made in accordance with the Act, Regulations and Council's Investment Policy.

Issues

Comments on Performance

Marketable Securities, Term Deposits and At Call Investment Accounts

In accordance with regulatory requirements and Council's Investment Policy, the majority of Council's current investment portfolio continues to be invested in term deposits and at call accounts.

Marketable Securities

Council currently holds no Marketable Securities.

Term Deposits

During the month, \$1,000,000.00 worth of term deposits matured, earning Council a total of \$5,852.05 in Interest.

In February, the following placements were made to term deposits:

- \$1,000,000 with MAQ at a rate of 0.45%

The balance of the term deposits at the end of the month was \$17,000,000.00.

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At Call

At call accounts are used to hold funds for shorter periods and generally are adjusted on a weekly basis to meet cash flow requirements. During the month, \$695.40 interest was earned on the balances in the accounts and net transfers of \$1,309,286.95 were made from these accounts resulting in a month end balance of \$3,552,860.53.

Cash at bank balance

In addition to the at call accounts and term deposits, as at 28 February 2021, Council had a cash at bank balance of \$791,007.33.

Income Return

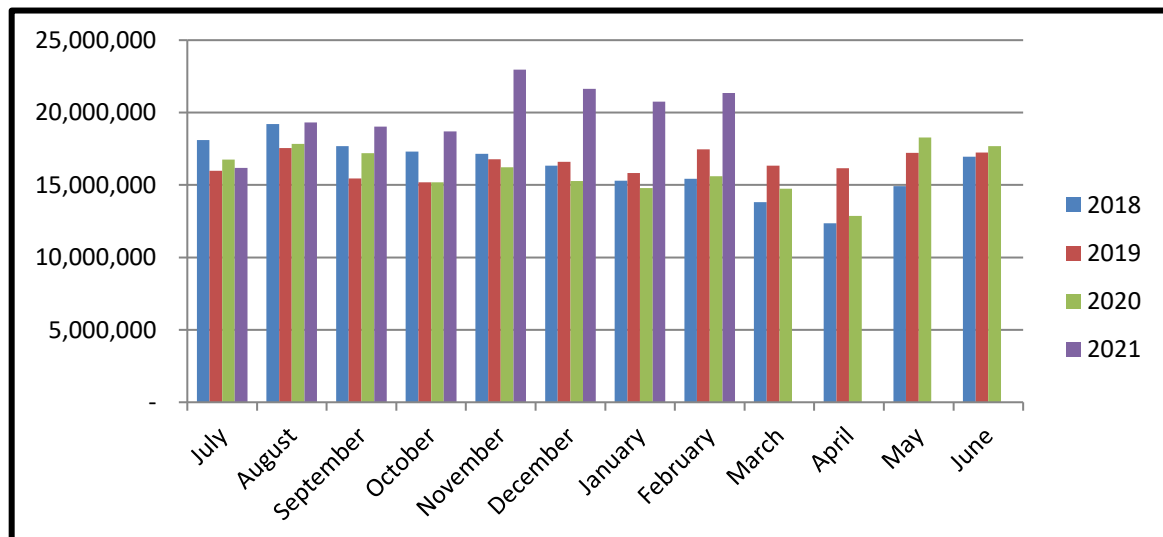
The average rate of return on Investments for February 2021, of 0.52 exceeded Council's benchmark Bank Bill Swap Rate (BBSW) of 0.03% by 1637 points or 0.49%.

Council's revised budget for year 2020/21 for interest on investments is \$150,000.00. At the end of February 2021, the amount of interest received and accrued should be around 66.67% of the total year budget, i.e. \$100,000.00. On a year to date basis, interest received and accrued totals \$56,552.12, which is 37.7% of the revised annual budget.

Financial Implications

Due to the current economic climate, and decline in global interest rates, the budget has been reviewed and may need further review as at QBR3.

Graph by Month Investments



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Table 1: Investment Balances – 28 February 2021

Financial Institution	Lodgement Date	Maturity Date	Total Days	Original Rating	Current Rating	Yield (%)	Investment Amount (Redemption Value)
At Call Accounts							
NAB		At Call	at call	ADI	ADI	0.05%	700,996.82
NAB		Bpay	at call	ADI	ADI	0.00%	306,537.71
ANZ		At Call	at call	ADI	ADI	0.05%	6,681.61
Regional Australia Bank		At Call	at call	LMG	LMG	0.00%	1,535.96
T Corp IM Cash Fund		At Call	at call	P	P	0.38%	2,527,108.43
CBA At Call		At Call	at call	ADI	ADI	0.01%	10,000.00
Sub-Total							3,552,860.53
Term Deposits							
NAB	26-Jun-20	12-Mar-21	259	ADI	ADI	0.88%	1,000,000.00
ANZ	26-Jun-20	01-Apr-21	279	ADI	ADI	0.58%	500,000.00
WBC	13-Aug-20	23-Apr-21	253	ADI	ADI	0.69%	1,000,000.00
NAB	28-Aug-20	14-May-21	259	ADI	ADI	0.69%	1,500,000.00
WBC	31-Aug-20	03-Jun-21	276	ADI	ADI	0.67%	1,000,000.00
AMP	28-Sep-20	29-Mar-21	182	LMG	LMG	0.55%	1,000,000.00
NAB	15-Oct-20	06-Aug-21	295	ADI	ADI	0.64%	1,000,000.00
CBA	29-Oct-20	25-Oct-21	361	ADI	ADI	0.57%	1,000,000.00
CBA	25-Nov-20	22-Nov-21	362	ADI	ADI	0.55%	1,000,000.00
WBC	27-Nov-20	27-Sep-21	304	ADI	ADI	0.44%	1,000,000.00
MAQ	27-Nov-20	28-Sep-21	305	UMG	UMG	0.50%	1,000,000.00
AMP	27-Nov-20	24-Nov-21	362	LMG	LMG	0.70%	1,000,000.00
WBC	30-Nov-20	26-Oct-21	330	ADI	ADI	0.45%	1,000,000.00
CBA	30-Nov-20	25-Oct-21	329	ADI	ADI	0.50%	1,500,000.00
CBA	08-Jan-21	06-Dec-21	332	ADI	ADI	0.41%	1,500,000.00
MAQ	19-Feb-21	18-Jun-21	119	ADI	ADI	0.45%	1,000,000.00
Sub-Total							17,000,000.00
Total							20,552,860.53

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Credit Rating Legend

P	Prime
ADI	Big Four – ANZ, CBA, NAB, WBC
HG	High Grade
UMG	Upper Medium Grade
LMG	Below Upper medium grade

Table 2: At Call and Term Deposits – Monthly Movements

Bank	Opening Balance	Interest Added to Investment	Net Placements/Withdrawals	Closing Balance
NAB	1,500,356.09	640.73	(800,000.00)	700,996.82
NAB B pay At	325,809.66		(19,271.95)	306,537.71
ANZ	6,696.03	0.58	(15.00)	6,681.61
Regional	1,535.96			1,535.96
T Corp IM	2,527,054.34	54.09		2,527,108.43
CBA At Call	500,000.00		(490,000.00)	10,000.00
Total at call	4,861,452.08	695.40	(1,309,286.95)	3,552,860.53
ANZ	1,000,000.00	5,852.05	(1,005,852.05)	
NAB	1,000,000.00			1,000,000.00
ANZ	500,000.00			500,000.00
WBC	1,000,000.00			1,000,000.00
NAB	1,500,000.00			1,500,000.00
WBC	1,000,000.00			1,000,000.00
AMP	1,000,000.00			1,000,000.00
NAB	1,000,000.00			1,000,000.00
CBA	1,000,000.00			1,000,000.00
CBA	1,000,000.00			1,000,000.00
WBC	1,000,000.00			1,000,000.00
MAQ	1,000,000.00			1,000,000.00
AMP	1,000,000.00			1,000,000.00
WBC	1,000,000.00			1,000,000.00
CBA	1,500,000.00			1,500,000.00
CBA	1,500,000.00			1,500,000.00
MAQ	0.00		1,000,000.00	1,000,000.00
Total Term	17,000,000.00	5,852.05	(5,852.05)	17,000,000.00
Total	21,861,452.08	6,547.45	(1,315,139.00)	20,552,860.53

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Compliance with Council's Investment Policy

Council's Investment portfolio is 100% compliant.

The table below provides compliance status against the Investment Policy:

Institution	Credit Rating	Investment \$	Actual Exposure	Max. Limit per Policy	Compliance status
Tcorp	Prime	2,527,108.43	12.30%	33.30%	Compliant
	Total Prime	2,527,108.43	12.30%	100.00%	
ANZ	ADI	506,681.61	2.47%	33.30%	Compliant
CBA	ADI	5,010,000.00	24.38%	33.30%	Compliant
WBC	ADI	4,000,000.00	19.46%	33.30%	Compliant
NAB	ADI	4,507,534.53	21.93%	33.30%	Compliant
	Total ADI	14,024,216.14	68.23%	100.00%	
MAQ	UMG	2,000,000.00	9.73%	0.00%	Compliant
	Total UMG	2,000,000.00	9.73%	100.00%	
RAB	LMG	1,535.96	0.01%	10.00%	Compliant
AMP	LMG	2,000,000.00	9.73%	10.00%	Compliant
	Total LMG	2,001,535.96	9.74%	10.00%	
	Grand Total	20,552,860.53	100.00%		

Certification of Responsible Accounting Officer

I hereby certify that the investments listed in the report above have been made in accordance with section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005* and Council's Investments Policy.

Responsible Accounting Officer

RECOMMENDATION

That Council accept the Investments Report for the month ending 28 February 2021 including a total balance of \$21,343,867.86 being:

- \$3,552,860.53 in at call accounts.
- \$17,000,000.00 in term deposits.
- \$791,007.33 cash at bank.

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Item 19 Development of a Local Transport Plan

Division:	Technical Services
Management Area:	Technical Services
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Local Economy Public Infrastructure and Services
Priority:	LE1 Agricultural activities continue to be recognised and supported as a foundation of our local economy PI1 Public transport alternatives including bus and rail services connect local towns and villages and provide links with other regional centres. PI3 Roads throughout the shire are safe, well maintained and appropriately funded.

Reason for Report

The purpose of this report is to provide an update on development of a Regional Transport Plan (RTP) by TfNSW and to consider options for development of a Local Transport Plan (LTP) by Council.

Background

On the 13 December 2018 Council resolved to consult with Orana Joint Organisation (Orana JO) regarding development of an integrated transport strategy. On the 20 February 2020 a map showing a network of key freight routes for the region was presented to Council. A copy of both of these reports is provided in the attachments.

TfNSW developed and published the 'Regional NSW Services & Infrastructure Plan' in 2018 and currently they are preparing a RTP for the Central West and Orana region, which of course includes the Warrumbungle Local Government Area (reference [Shaping the future | Future Transport \(nsw.gov.au\)](https://www.nsw.gov.au/shaping-the-future/future-transport)). The RTP uses the concept of 'hub and spoke' to describe a model for integrated transport in the region.

The following hubs have been identified: Bathurst, Dubbo, Forbes, Lithgow, Mudgee, Orange and Parkes. The RTP being prepared by TfNSW, in partnership with DPIE, focuses on the following transport connections or 'spokes'; air, road, rail, coach (trainlink), bus, walking & cycling, and on demand community transport.

The exhibition of a draft RTP by TfNSW is expected to occur in mid 2021. The RTP is expected to be finalised by the end of 2021.

Issues

Whilst the Warrumbungle LGA is within the Orana region, there are transport connections to other regions that adjoin the LGA, in particular the New England &

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North West region and the Hunter Region, that are important to the economic and social viability of the LGA and these connections are also important to the health & wellbeing of residents. The LTP is a strategic document that is best developed in partnership with surrounding Councils, which in the past was facilitated by the Orana JO. However, the effectiveness of the Orana JO has declined, which means that Council will rely on State Government Departments for development of strategic documents. The development of a Warrumbungle LTP will by necessity need to align with the RTPs developed by TfNSW for the Central West & Orana Region as well as the RTPs developed for the regions that adjoin Warrumbungle.

As well as aligning with regional goals, a Warrumbungle LTP will need to align with existing local strategies that rely on transportation connections, such as Economic Development & Tourism Strategy, Local Strategic Planning Statement, Road Safety Strategy and Land Use Strategy. Not only will a LTP focus on inter region and inter town connections, it will also focus on connections within each town and this regard the LTP should align with Council's Pedestrian Access & Mobility Plan and Bike Plan. That is, as well as focusing on a safe and efficient rural road network a LTP will also focus on transport connections that don't involve trucks and cars, such as connections via Coach (Trainlink), bus, walking and cycling and on 'On Demand' community transport and taxis.

Planning for future transportation connections will also need consider planning for the introduction and uptake of new technologies such as electric vehicles, automated vehicles and digital communication technologies.

Options

As previously reported the process of developing a LTP will require consultation with a range of local industry groups, community groups and individuals. It will also involve consultation with State Government Agencies, in particular TfNSW and DPIE. As a first step in the process, Council may want to initiate a workshop with both TfNSW and DPIE so that a framework of investigation and consultation may be established for Council's own LTP.

Council may also wish to engage a Consultant to assist with data collection and investigation and to provide advice on the process of developing a LTP.

Financial Considerations

There is no budget allocation for development of a LTP. Engagement of a specialist consultant to collect the necessary data, formulate a consultation strategy and facilitate public consultation may cost between \$40,000 and \$80,000.

Community Engagement

The community scale and the community impact of this report is expected to be moderate and low respectively, therefore the level of community engagement is at the inform level only.

Attachments

1. Council business report 'Shire Integrated Transport Strategy', 13th December 2018.
2. Council business report 'Regional Freight Route – Road Map', 20th February 2020.

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RECOMMENDATION

That DPIE and TfNSW are invited to make a presentation to Council on the Regional Transport Plan and to provide advice to Council on developing a Local Transport Plan.

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Item 20 Development Applications

Division:	Development Services
Management Area:	Regulatory Services
Author:	Administration Assistant Environment and Development Services – Jenni Tighe
CSP Key Focus Area:	Rural and Urban Development
Priority / Strategy:	RU 4 The attractiveness appearance and amenity of our towns and villages need to be improved

Development Applications

(i) Approved – February 2021

Development Application / Complying Development	Date Lodged	Date Approved	Applicant's Name	Location	Town	Type Of Development	Stop the Clock Referral Days
DA43/2020	10/09/2020	17/02/2021	Mark Heaney	347 Mitchell Springs Road	Purlewaugh	Installation of Relocatable Dwelling	121
DA51/2020	28/09/2020	16/02/2021	Wayne Bennell	9182 Newell Highway	Coonabarabran	Installation of Manufactured Home	22
DA61/2020	07/10/2020	04/02/2021	James Lawson	West Mount 2285 Timor Road	Coonabarabran	New Single Storey Dwelling and New Garage/Shed – Rural	57
DA67/2020	19/11/2020	19/02/2021	Rawson Homes	4724 Baradine Road	Coonabarabran	New Single Storey Dwelling	87
DA68/2021	19/11/2020	26/02/2021	Rawson Homes	3921 Baradine Road	Coonabarabran	New Single Storey Dwelling	94
DA69/2020	23/11/2020	08/02/2021	Coolah Youth and Community Centre	10-12 Binnia Street	Coolah	New Awning	0
DA73/2020	16/12/2020	03/02/2021	Benjamin Upton	5-9 Cobborah Street	Dunedoo	New Garage/Shed – Residential	47
DA77/2020	16/12/2020	04/02/2021	Baradine Showground Racecourse Land Manager	Baradine Showground	Baradine	Demolition and Replacement	23

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*Development from the January 2013 Wambelong Bushfires

^ Development from the February 2017 Sir Ivan Bushfires

RECOMMENDATION

That Council notes the Applications and Certificates approved during February 2021, under Delegated Authority.

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Item 21 Rescission of Motion 239/2021

Rescission of Motion 239/2021

We the undersigned wish to rescind the Motion 239/2021, as presented at the 18 February 2021 Council Meeting:

Item 22 Recreational Use of Timor Dam 239/2021 RESOLVED that Council:

1. Notes the information contained in the Recreational Use of Timor Dam report
2. Does not further consider the use of Timor Dam and grounds for recreational activities.

MOVED: Councillor Capel

SECONDED: Councillor Hill

For – Cr Doolan (Chair and casting vote), Cr Shinton, Cr Hill and Cr Todd
Against – Cr Iannuzzi, Cr Lewis, Cr Brady and Cr Capel

**RAY LEWIS
COUNCILLOR**

**KODI BRADY
COUNCILLOR**

**ANNE-LOUISE CAPEL
COUNCILLOR**

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Item 22 Reports to be Considered in Closed Council

Item 22.1 Organisational Development Monthly Report – February 2021

Division: Executive Services

Author: Manager Organisation Development – Chris Kennedy

Summary

The purpose of this report is to update Council in relation to activities undertaken by Organisational Development including Staffing and Recruitment, Training and Workplace Health and Safety (WHS).

In accordance with the *Local Government Act 1993* (NSW) (*'the Act'*) and the *Local Government (General) Regulation 2005* (NSW), in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The item relates to personnel matters concerning particular individuals (other than councillors) and is classified **CONFIDENTIAL** under section 10A(2)(a) of the Act, which permits the meeting to be closed to the public for business relating to the following:

- (a) personnel matters concerning particular individuals (other than councillors)

RECOMMENDATION

That the Organisational Development Monthly Report February 2021 be referred to Closed Council pursuant to section 10A(2)(a) of the *Local Government Act 1993* (NSW) on the grounds that the matter deals with personnel matters concerning particular individuals (other than councillors).

Item 22.2 Three Rivers Regional Retirement Community Information Report

Division: Environment and Development Services

Author: Director Environment and Development Services – Leeanne Ryan

Summary

The purpose of this report is to provide Council with an update on the Three Rivers Regional Retirement Community (TRRRC) project.

In accordance with the *Local Government Act 1993* (NSW) (*'the Act'*) and the *Local Government (General) Regulation 2005* (NSW), in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The item relates to advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege and is classified **CONFIDENTIAL** under section 10A(2)(g) of the Act, which permits the meeting to be closed to the public for business relating to the following:

- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege

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RECOMMENDATION

That the Three Rivers Regional Retirement Community Information Report be referred to Closed Council pursuant to section 10A(2)(g) of the *Local Government Act 1993* (NSW) on the grounds that the matter deals with advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

Item 22.3 Coonabarabran Groundwater Pipeline Design and Construct Tenders

Division: Executive Services

Author: Manager Warrumbungle Water – Cornelia Wiebels

Summary

The purpose of this report is to make a resolution on tenders received for design and construction of the Coonabarabran Groundwater Pipeline, connecting Council's bores along Timor Road to the Coonabarabran Water Treatment Plant facility.

In accordance with the *Local Government Act 1993* (NSW) ('the Act') and the *Local Government (General) Regulation 2005* (NSW), in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The item relates to commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it, or confer a commercial advantage on a competitor of the council, or reveal a trade secret and is classified **CONFIDENTIAL** under section 10A(2)(d) of the Act, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret

RECOMMENDATION

That the Coonabarabran Groundwater Pipeline Design and Construct Tenders report be referred to Closed Council pursuant to section 10A(2)(d) of the *Local Government Act 1993* (NSW) on the grounds that the matter deals with commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it, or confer a commercial advantage on a competitor of the council, or reveal a trade secret.

Item 22.4 Tender for Council Buildings Cleaning Contract

Division: Technical Services

Author: Manager Urban Services and Facilities – Peter Cormican

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Summary

The purpose of this report is to evaluate tenders received for the Council Buildings Cleaning Contract.

In accordance with the *Local Government Act 1993* (NSW) (*'the Act'*) and the *Local Government (General) Regulation 2005* (NSW), in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The item relates to commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it, or confer a commercial advantage on a competitor of the council, or reveal a trade secret and is classified **CONFIDENTIAL** under section 10A(2)(d) of the Act, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret.

RECOMMENDATION

That the Tender for Council Buildings Cleaning Contract report be referred to Closed Council pursuant to section 10A(2)(d) of the *Local Government Act 1993* (NSW) on the grounds that the matter deals with commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it, or confer a commercial advantage on a competitor of the council, or reveal a trade secret.

Item 22.5 Mayoral Minute – Interim Performance Review – General Manager
Division: Executive Services
Author: Mayor – Councillor Ambrose Doolan

Summary

The purpose of this Mayoral Minute – Interim Performance Review – General Manager report is to seek Council's authorisation for the General Manager's Contract to be finalised.

In accordance with the *Local Government Act 1993* (NSW) (*'the Act'*) and the *Local Government (General) Regulation 2005* (NSW), in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The item relates to personnel matters concerning particular individuals (other than councillors) and is classified **CONFIDENTIAL** under section 10A(2)(a) of the Act, which permits the meeting to be closed to the public for business relating to the following:

- (a) personnel matters concerning particular individuals (other than councillors)

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 18 March 2021

RECOMMENDATION

That the Mayoral Minute – Interim Performance Review – General Manager report be referred to Closed Council pursuant to section 10A(2)(a) of the *Local Government Act 1993* (NSW) on the grounds that the matter deals with personnel matters concerning particular individuals (other than councillors).

FURTHER that Council resolve that:

1. Council go into Closed Council to consider business relating to confidential information.
2. Pursuant to section 10A(1)-(3) of the *Local Government Act 1993* (NSW), the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2) as outlined above.
3. The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the *Local Government Act 1993* (NSW).